



General	Discussion	Certifications	Attachments	Authors & Reviewers	Routing	Summary
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(This is a read only summary view of the M&C)

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 09/14/21

LOG NAME: 55FTW 2021 ARPA GRANT

CONSENT: Consent

SUBJECT

(CD 2) Authorize Application for and Acceptance of the Airport Rescue Grant, as Part of the American Rescue Plan Act of 2021, if Awarded, from the Federal Aviation Administration Passed Through the Texas Department of Transportation in an Amount Up to \$148,000.00 at Fort Worth Meacham International Airport and Adopt Attached Appropriation Ordinance

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the application for and acceptance of the Airport Rescue Grant, as part of the American Rescue Plan Act of 2021, if awarded, from the Federal Aviation Administration passed through the Texas Department of Transportation in an amount up to \$148,000.00 at Fort Worth Meacham International Airport; and
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Municipal Airport Grants Federal Fund in an amount up to \$148,000.00, subject to the receipt of the grant, for the purpose of funding prevention and response to the effects of the COVID-19 pandemic at Fort Worth Meacham International Airport.

DISCUSSION:

On March 11, 2021, the American Rescue Plan Act of 2021 (ARPA) was signed into law, allocating nearly \$8,000,000,000.00 in funds to be awarded as economic relief to eligible United States (U.S.) airports to prevent, prepare for, and respond to the effects of the COVID-19 pandemic.

The Federal Aviation Administration (FAA) must obligate ARPA funding by September 30, 2024. Airport Rescue Grant Allocations were announced on June 22, 2021. Based on the classification provided by the FAA for ARPA funds offered to each airport, Fort Worth Meacham International Airport (Airport) is eligible to receive up to \$148,000.00 under the program.

Texas Department of Transportation (TxDOT) has requested funding on behalf of the Airport, and will provide specific forms to the Airport to request ARPA funds and reimbursements through TxDOT's E-Grants Website, once TxDOT has received its ARPA Block Grant Funding from the FAA. The Airport will have four years from the award date of the ARPA Grant to submit eligible expenses for reimbursement.

Funding for the ARPA will be paid at 100% of the federal share; therefore, no City match is required. This grant will incur no reimbursable indirect costs.

Per the FAA, qualifying ARPA expenses are those directly related and are necessary to operate, maintain and manage the Airport. Qualifying expenses include but are not limited to Airport costs related to operations, personnel, cleaning, sanitization, janitorial and other items that generally have a limited useful life when combating the spread of pathogens. In addition, qualifying expenses include debt service payments directly related to the Airport due on or after March 11, 2021, which is the date of enactment of ARPA.

Fort Worth Meacham International Airport is located in COUNCIL DISTRICT 2.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: TxDOT

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the Muni Airport Grants Federal Fund. The Aviation Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to an expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

Submitted for City Manager's Office by: Fernando Costa 6122

Originating Business Unit Head: Roger Venables 6334

Additional Information Contact: Ricardo Barcelo 5403
Christy Medina 5432


M&C Code

M&C Type ☒ Consent ☐ Non-Consent

M&C Business Unit

☐ Purchasing M&C

M&C Logname 55

M&C Subject 


Source |


(CD 2) Authorize Application for and Acceptance of the Airport Rescue Grant, as Part of the American Rescue Plan Act of 2021, if Awarded, from the Federal Aviation Administration Passed Through the Texas Department of Transportation in an Amount Up to \$148,000.00 at Fort Worth Meacham International Airport and Adopt Attached Appropriation Ordinance

Council Date

Approval Deadline: **5:00 pm on 08/26/21**

☐ Information Technology Related

☒ Includes Any Federal, State, Interlocal or Grant Funding 

☐ Public Hearing 

☐ Financial Impact to Another Business Unit

Certificate of Interested Parties ☐ Contract Requiring Form 1295 ☒ Form 1295 NOT Required

☐ This M&C does not request approval of a contract with a business entity.

☒ This contract will be with a governmental entity, state agency or public institution of higher education:

☐ This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity:

☐ This contract will be with an electric utility:

☐ This contract will be with a gas utility:

☐ This contract legally does not require City Council approval.

Special Instructions

Discussion 

Source |

On March 11, 2021, the American Rescue Plan Act of 2021 (ARPA) was signed into law, allocating nearly \$8,000,000,000.00 in funds to be awarded as economic relief to eligible United States (U.S.) airports to prevent, prepare for, and respond to the effects of the COVID-19 pandemic.

The Federal Aviation Administration (FAA) must obligate ARPA funding by September 30, 2024. Airport Rescue Grant Allocations were announced on June 22, 2021. Based on the classification provided by the FAA for ARPA funds offered to each airport, Fort Worth Meacham International Airport (Airport) is eligible to receive up to \$148,000.00 under the program.

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Submitted for City Manager's Office by

Name	Phone Extension
Fernando Costa	6122

Originating Business Unit Head



Name	Phone Extension
Roger Venables	6334

Additional Information Contact

Name	Phone Extension
Ricardo Barcelo	5403
Christy Medina	5432

To have the default values on this page updated contact the City Secretary's Office at extension 6081.

Attachments

Attachment	Attachment Type	For Use By	
 MEACHAM M&C MAP.pdf View Medina, Christy L	Map/Plat	Public Document	↓ Yes
 55FTW 2021 ARPA GRANT_55003_AO21 (r2).docx View Pira, Ambra	Ordinance	Public Document	↑ Yes

Add Row for New Attachment

Original Creator of M&C

Employee Name

Employee Title

Email

Phone

Business Unit -

Department

Employees with Author Authority on this M&C

Authors

Primary Author

Medina, Christy L

Huffman, Kevin

Barcelo, Ricardo

Dale, Tyler Z

Approval Notifications

Notify the following when any approval is completed for this M&C:

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Generate PDF Copy of M&C

M&C 55FTW ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/1/2021 9:08 AM Medina, Christy L

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/8/2021 2:14 PM Jones-Newlin, Stephanie

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/9/2021 8:09 AM Hillman, Yan

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M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/12/2021 7:50 AM Hillman, Yan

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/13/2021 10:36 AM Jimenez, Juanita

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/14/2021 3:22 PM Medina, Christy L

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/23/2021 12:54 PM Venables, Roger M

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/23/2021 1:06 PM Zavala, Adrian

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M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/23/2021 1:55 PM Jones-Newlin, Stephanie

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/23/2021 1:58 PM Terry, Terri

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/27/2021 4:50 PM Perry, Catherine

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/27/2021 5:05 PM Miles, Rebecca A

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/28/2021 11:12 AM Pira, Ambra

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/29/2021 9:08 AM Kacmarynski, Pamela A

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M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/29/2021 1:15 PM Costa, Fernando

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/29/2021 3:06 PM Hansen, Thomas Royce

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 8/4/2021 2:49 PM Medina, Christy L

M&C 55FTW 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 8/5/2021 11:26 AM Venables, Roger M

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Participants	Completed	Status	Result	Comments
Initiator				
Medina, Christy L	7/1/2021 9:08 AM	Completed		
Author Collaboration 7/1/2021 9:08 AM				
Medina, Christy L	7/14/2021 3:22 PM	Completed	Collaboration Complete - Route for Approval	
Review 7/1/2021 9:08 AM				
Jones-Newlin, Stephanie	7/8/2021 2:14 PM	Completed	Submit Review	
Hillman, Yan	7/9/2021 8:09 AM	Completed	Submit Review	
Pira, Ambra	7/9/2021 10:10 AM	Completed	Submit Review	
Perry, Catherine	7/9/2021 4:59 PM	Reassigned Reassigned to: Hillman, Yan		
Hillman, Yan	7/12/2021 7:50 AM	Completed	Submit Review	
Jimenez, Juanita	7/13/2021 10:36 AM	Completed	Submit Review	

Participants	Completed	Status	Result	Comments
Miles, Rebecca A	7/14/2021 3:22 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Hamilton, Kay	7/14/2021 3:22 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Combs, Katie	7/14/2021 3:22 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Venables, Roger M	7/14/2021 3:22 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Send Review Completion Email 7/8/2021 2:41 PM				
Jones-Newlin, Stephanie	7/8/2021 2:41 PM	Notified		
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Hillman, Yan	7/9/2021 8:17 AM	Notified		
Send Review Completion Email 7/12/2021 7:21 AM				
Pira, Ambra	7/12/2021 7:21 AM	Notified		
Send Review Completion Email 7/12/2021 7:56 AM				
Hillman, Yan	7/12/2021 7:56 AM	Notified		
Send Review Completion Email 7/13/2021 11:27 AM				
Jimenez, Juanita	7/13/2021 11:27 AM	Notified		
Initial Director Approval 7/14/2021 3:22 PM				
Venables, Roger M	7/23/2021 12:54 PM	Completed	✔ Approve	
Approvals Not Completed on Time 7/16/2021 2:11 AM				
Medina, Christy L	7/16/2021 2:11 AM	Notified		
Huffman, Kevin	7/16/2021 2:11 AM	Notified		
Barcelo, Ricardo	7/16/2021 2:11 AM	Notified		
Dale, Tyler Z	7/16/2021 2:11 AM	Notified		
Approvals Not Completed on Time 7/23/2021 3:09 AM				
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Huffman, Kevin	7/23/2021 3:09 AM	Notified		
Barcelo, Ricardo	7/23/2021 3:09 AM	Notified		
Dale, Tyler Z	7/23/2021 3:09 AM	Notified		
MWBE Approval 7/23/2021 12:54 PM				
Zavala, Adrian	7/23/2021 1:06 PM	Completed	✔ Approve	
Accounting Coordinator 7/23/2021 1:06 PM				
Terry, Terri	7/23/2021 1:25 PM	Completed	📁 Assignments Completed	
Grant Review Approval 7/23/2021 1:25 PM				
Jones-Newlin, Stephanie	7/23/2021 1:55 PM	Completed	✔ Approve	
Terry, Terri	7/23/2021 1:58 PM	Completed	✔ Approve	
Perry, Catherine	7/27/2021 4:50 PM	Completed	✔ Final Grant Review Approval	
Budget Approval 7/27/2021 4:50 PM				
Miles, Rebecca A	7/27/2021 5:05 PM	Completed	✔ Approve	
Pira, Ambra	7/28/2021 11:12 AM	Completed	✔ Approve	
Kacmarynski, Pamela A	7/29/2021 9:08 AM	Completed	✔ Final Budget Approval	
CFO Fiscal Certification 7/29/2021 9:08 AM				
Perry, Catherine	7/29/2021 10:56 AM	Completed	✔ Approve	
Final Director Approval 7/29/2021 10:56 AM				

Participants	Completed	Status	Result	Comments
Venables, Roger M	7/29/2021 12:58 PM	Completed	✔ Approve	
ACM Approval 7/29/2021 12:58 PM				
Costa, Fernando	7/29/2021 1:15 PM	Completed	✔ Approve	
Legal Approval 7/29/2021 1:15 PM				
Hansen, Thomas Royce	7/29/2021 3:06 PM	Completed	✘ Reject	Additional Detail needed within the discussion section to explain when the deadline for application is, the direction the FAA has provided about applying, and the fact that although we need to apply, submitting the actually expenses for reimbursement does not have to occur until sometime in the next few years.
Author Collaboration 7/29/2021 3:06 PM				
Medina, Christy L	8/4/2021 2:49 PM	Completed	➡ Collaboration Complete - Route for Approval	
Approvals Not Completed on Time 7/30/2021 3:44 AM				
Medina, Christy L	7/30/2021 3:44 AM	Notified		
Huffman, Kevin	7/30/2021 3:44 AM	Notified		
Barcelo, Ricardo	7/30/2021 3:44 AM	Notified		
Dale, Tyler Z	7/30/2021 3:44 AM	Notified		
Initial Director Approval 8/4/2021 2:49 PM				
Venables, Roger M	8/5/2021 11:26 AM	Completed	✔ Approve	
MWBE Approval 8/5/2021 11:26 AM				
Zavala, Adrian	8/5/2021 5:53 PM	Completed	✔ Approve	
Grant Review Approval 8/5/2021 5:53 PM				
Hillman, Yan	8/6/2021 11:57 AM	Completed	✔ Approve	
Terry, Terri	8/6/2021 2:15 PM	Completed	✔ Approve	
Perry, Catherine	8/6/2021 4:36 PM	Completed	✔ Final Grant Review Approval	
Approvals Not Completed on Time 8/6/2021 4:40 AM				
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Huffman, Kevin	8/6/2021 4:40 AM	Notified		
Barcelo, Ricardo	8/6/2021 4:40 AM	Notified		
Dale, Tyler Z	8/6/2021 4:40 AM	Notified		
Budget Approval 8/6/2021 4:36 PM				
Jimenez, Juanita	8/6/2021 4:39 PM	Completed	✔ Approve	
Pira, Ambra	8/9/2021 9:13 AM	Completed	✔ Approve	
Kacmarynski, Pamela A	8/9/2021 9:38 AM	Completed	✔ Final Budget Approval	
CFO Fiscal Certification 8/9/2021 9:38 AM				
Rousseau, Anthony	8/9/2021 9:46 AM	Completed	✔ Approve	
Final Director Approval 8/9/2021 9:46 AM				
Venables, Roger M	8/9/2021 1:28 PM	Completed	✔ Approve	
ACM Approval 8/9/2021 1:28 PM				
Costa, Fernando	8/9/2021 3:26 PM	Completed	✔ Approve	
Costa, Fernando	8/9/2021 3:26 PM	Completed	✔ Approve	
Legal Approval 8/9/2021 3:26 PM				
Hansen, Thomas Royce	8/9/2021 4:21 PM	Completed	✔ Approve	
Agenda Ready 8/9/2021 4:21 PM				
Lombard, Lisa				The User ID was disabled by the system administrator.

	Participants	Completed	Status	Result	Comments
		8/28/2021 3:42 AM	Admin Cancelled		
	<i>Brunner, Melissa K</i>	-	<i>Active</i>		
	<i>Beaty, Shayla R</i>	-	<i>Active</i>		
	<i>Garcia, Patricia</i>	-	<i>Active</i>		

☐ Send this M&C to the deletion pending state

Current Routing Step: Agenda Ready